

Copa Merengue

Central American & Caribbean Games Qualifier

Santo Domingo, June 18-22, 2025

Team Managers' Booklet

Copa Merengue – Central American and Caribbean Games Qualifier
Santo Domingo, June 18-22, 2025



Dear Team Managers,

World Archery Americas and the Organizing Committee of the Copa Merengue, Central American and Caribbean Games Qualifier welcome you, your archers and team officials to one of the most important archery events in the American continent this year.

To ensure that all teams are properly informed on the technical and organizational structure of this event, we would like to share important information that may help you carry out your role as team managers.

We would like to wish you all a great tournament and a wonderful stay in Santo Domingo.

Best regards

Sergio Font
Technical Delegate

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1- Important telephone numbers:

Technical Delegate:	Mr. Sergio Font	+57 300 6510562
Organizing Committee Chairman:	Mr. José Miguel Robiou	+1 829 4516771
LOC Administration & Finances:	Ms. Claribel Lebrón	+1 829 4518374
Transportation:	Ms. Jenniffer García	+1 809 8608314
Accommodation –Contact at the Hotel:	Ms. Jennifer García	+1 809 8608314
Medical Services:	Dr. Denia Ventura	+1 829 2802526
Airport pickups:	Mr. Jose Petiton	+1 809 224 3299
Chairman of Judges:	Mr. Saúl Flores	+52 722 5552672
Results manager:	Mr. Andrés Gómez	+57 3014169403

2- Archery Venue:

The event will be held at the permanent archery facility located at Parque del Este, Santo Domingo. The field can accommodate 46 targets.

3- Event officials:

Technical Delegate:	Sergio Font (COL)
Chairman of Judges:	Saúl Flores (MEX)
Director of Shooting:	Vladimir Domínguez (CUB)
Judges:	Claudio Comparato (BRA) Irma Lira (MEX) Carolina Morales Espino (GUA) María Isabel López (GUA) Nicholas Hing (GUY) Ricardo Garrido (DOM) Sara Ramcharitar (TTO) Bianca Ramos (DOM)
Results manager:	Andrés Gómez (COL)
Jury of Appeals:	Sergio Font (COL) – Chairman Tamara Jiménez (CUB) María Latorre (PUR) Junior Bolaños (CHI) Trina Roberts (BER)



4- Team managers' WhatsApp group

All team managers and preferred contact persons have been added to a WhatsApp group through which we will provide and request information not included in this Booklet. Please make sure the names and WhatsApp numbers are registered on WAREOS before you arrive in Santo Domingo.

5- Team managers' meeting

The Team Managers' meeting will be held at the venue on June 18 at 10:00 am.

Each team can be represented by up to three officials at the meeting. The meetings will be conducted both in English and Spanish.

6- Competition Schedule

The competition schedule can be found on IANSEO. Please, ensure that your team officials, coaches, and archers know when they should be shooting each day.

The times on the schedule are tentative. Only the start time for each session (morning and afternoon) is fixed. It is possible that a stage of the competition may start a few minutes before the time on the schedule. So, please, ensure that your archers arrive at the field early enough not to miss the start of their matches if these start a few minutes earlier than planned.

Please note that there will be two separate match play rounds; one for the archers registered on WAREOS for Central American and Caribbean Games Qualification, and another one including every individual archer registered on WAREOS or OPEN WAREOS.

Only archers from countries in Central America and the Caribbean who were registered on WAREOS (not open WAREOS) can take part in the individual and team events allocating positions for the Games.

Only archers registered on WAREOS can compete in the team and the mixed team events.

Archers registered on Open WAREOS can compete in the individual open WRE competition only.



7- Equipment inspection

Equipment inspection will be conducted by the judges on June 18 during both official practice sessions.

The judges may conduct random checks of the archers' equipment during the competition. This is allowed by the rules, so please advise your archers that they may be required to show their equipment to the judges at any time during the tournament.

8- Coaches' position on the field

As has been implemented at the stages of the Hyundai World Cup and other events, a space will be reserved for the archers to place their equipment. The coaches and other team officials should not stand in this area, but behind a line on the field which will be labeled accordingly.

During team matches, a specific position will be allocated to the coaches.

9- Participating countries

Bahamas	Bermuda	Bolivia
Chile	Colombia	Costa Rica
Cuba	Dominican Republic	Ecuador
El Salvador	Guatemala	Honduras
Virgin Islands US	Jamaica	Mexico
Panama	Peru	Puerto Rico
Slovenia	Trinidad & Tobago	Venezuela

Additionally, Brazil, Great Britain and the United States will be represented by archers who registered on Open WAREOS.

10- Participants per category

These are the numbers registered in each category as of June 1. For the Elimination Rounds, we will follow the same system used for World Cups: Cut at 64 and matches to start in the 1/32 round.

Open WRE

Recurve Men	67 archers	First round: 1/32 Cut at 64
Recurve Women	45 archers	First round 1/32

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Compound Men	62 archers	First round	1/32
Compound Women	43 archers	First round	1/32
Recurve Men Teams	14 teams	First round	1/8
Recurve Women Teams	10 teams	First round	1/8
Recurve Mixed Teams	15 teams	First round	1/8
Compound Men Teams	11 teams	First round	1/8
Compound Women Teams	11 teams	First round	1/8
Compound Mixed Team	14 teams	First round	1/8

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Recurve Men Teams	10 teams	First round	1/8
Recurve Women Teams	9 teams	First round	1/8
Compound Men Teams	9 teams	First round	1/8
Compound Women Teams	9 teams	First round	1/8

The list of individual participants in the Qualifier will be adjusted and announced immediately after the 1/4 Round of the team events held on June 19.

11- Central American and Caribbean Games Qualification

Teams

Four team positions will be allocated in each of the four events. The winners of the 1/4 matches of a special team round held on June 19 will secure 3 positions for the Games. Once the 1/4 round is shot, the winners of team spots for the Games will be announced. No team semifinals or medal matches will be shot. The Dominican Republic will not shoot in the team qualifier for the Games.

In cases of teams with four archers, if a team manager wishes to make a change in their team composition for match play, they have up to 10 minutes after the end of the Qualification Round to report this change to the results manager and/or the technical delegate.



Individual

An adjusted list of individual qualification round results will be published after the team qualifier. Four archers per country can compete for individual positions. The Dominican Republic and the four countries that won team spots will be excluded from this list of individual competitors shooting for individual spots for the Games.

A country can win one individual position in each category only. If a country has more than one archer in the top four after match-play, positions from 5 to 8 (9 to 16 if necessary) will be used to determine the winners of spots for the Games. Should there be a tie (same number of set points and total points in the lost match for recurve, and total score for compound) in the definition of the last position, a one-arrow shoot-off will be conducted.

Although the individual spots for the Games will be allocated once the 1/4 round is shot, semifinals and medal finals will be shot in the morning of Sunday June 22 for final placings.

12- Scoring

Scoring will be conducted using a paper scorecard and a PDA. The scoring team will be available to explain to your archers how to enter the scores in the PDA's.

Please instruct your archers to verify that the scores entered in both the electronic and the paper scorecards are the same. All paper scorecards must have a total and show the number of 10s and Xs. They must all be signed. Absence of a total or a signature will cause the archer to be disqualified.

During finals, please instruct your archers' agents to check that what is entered in the scorecard is exactly what is on the target. Archer's agents are expected to sign their archer's scorecard, to have a pen to mark arrow holes and to have (if needed) a device to pull arrows from the targets.

13- Team Uniforms

All World Archery rules in connection with uniforms will be applied, except for the World Cup specific rule that requires archers and teams shooting finals to have two uniforms with different colors. The rule on sleeve colors for finals matches will be enforced.



Archers registered on Open WAREOS may wear their club uniforms but must have their names on their backs and comply with the WA rules regarding advertising.

14- Practice

There is no additional practice field. All practice will take place in the competition field.

15- Venue access

An access control system will be implemented. The accreditation cards will be checked at the entrance to the venue. Archers not shooting competition will not be allowed to enter the field of play and will need to sit in the stands.

The organizing committee and the judges will strictly enforce the World Archery rules regarding the number of officials a team is allowed to have at the same time on the field. During individual matches, a team will be allowed one official for each archer in competition, plus the team manager just in case an appeal needs to be filed.

Archers who are eliminated from match play will be required to leave the field of play not later than 10 minutes after their matches have concluded. The same applies to team officials who no longer have their archers in competition.

16- World Archery licenses

Archers and officials who have not participated at World Archery events in 2025 are expected to pay a World Archery license which includes the coverage of an insurance policy. The national federations concerned may have already chosen whether to pay prior to the event or to be invoiced and pay at the end of the year.

License payment (if your national federation has decided to pay them on site) must be made to the Technical Delegate in cash prior to the start of the competition in Santo Domingo. The amount to pay is 100 CHF per license. All invoices are available on WAREOS.



17- Airport pickup and drop-off

The organizing committee will have volunteers meeting the teams at the airport. They will carry target faces so they can be easily identified.

If some luggage does not arrive with the team, please follow the usual baggage reclaim procedures, and inform the LOC airport staff so they can follow up accordingly.

If your flights to Santo Domingo are delayed or cancelled, please inform to Mr. José Petitón and Mr. Sergio Font by WhatsApp.

For departures, please check with the LOC that the flight schedules they have are correct. A schedule of hotel-to-airport pickups will be posted.

18- Breakfast

Breakfast will be served in a designated area at the hotels with the following schedule:

Breakfast	Starting at 6:30 am
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19- Lunch and Dinner

Lunch and dinner will be served at the hotel from 11:30 am to 2:30 pm.

Coaches and team managers who have archers in the morning and afternoon sessions will be able to have lunch at the venue. Please use the team managers' WhatsApp group to indicate how many officials will be having lunch at the venue. **Lunch requests for June 18 through 21 must be reported on the WhatsApp group by June 17.** On June 22 there will not be lunch at the venue.

20- Hydration

Water will be provided at the venue.



21-Transportation

A transportation schedule will be published on lanseo. Please be informed that the times listed on the schedule refer to the time the buses will depart. This means that it is advisable for your team members to be down in the lobby ready to board the buses at least 15 minutes before the buses are scheduled to leave.

The buses will leave for the venue and back to the hotel as soon as they are full.

The organizing committee will not provide additional transport to participants who are not on time to board their buses.

22-Appeals

The Jury of Appeals will operate with three members at each time. They will be chosen from the pool of five members listed in this manual. The choice will depend on which countries are directly involved in the appeal and on the presence of the members at the venue at the time the appeal is filed.

According to World Archery Rules, an intention to appeal must be presented to the Chairman of Judges not later than 5 minutes after the end of a stage of the competition or before the start of the next stage, whichever happens first.

Team managers have up to 15 minutes (including the five minutes referred to in the previous paragraph) to lodge the appeal in the proper format. The Chairman of Judges shall reject either the intention or the actual appeal if the time limits are not complied with.

Team nomination form

TO BE COMPLETED ONLY BY TEAMS WITH MORE THAN THREE ARCHERS WHO WOULD LIKE TO CHANGE A TEAM MEMBER AFTER THE QUALIFICATION ROUND

Country: _____

Recurve Women:

1.

2.

3.

Recurve Men:

1.

2.

3.

Name and signature of Team Manager:

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The results of the 3 highest scoring members of the team per discipline and gender will automatically be used for the team events. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the team event. Forms to be given to the Results Manager or the Chairman of the Judges Commission at least 15 minutes before the start of the team competition.

Mixed team nomination form

TO BE COMPLETED ONLY IF THE TEAM MANAGER WISHES TO CHANGE ONE OR THE TWO ARCHERS AFTER THE QUALIFICATION ROUND

Country:

Compound Mixed team:

1.....

2.

Name and signature of Team Manager:

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The results of the highest scoring male and female members of the team will automatically be used for the mixed team event. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the mixed team event.

Forms to be given to the World Archery head of technology or Chairman of the Judges Commission at least 15 minutes before the start of the mixed team competition.

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Appeal Form

☐ This is an intention of Appeal ☐ This is an appeal form

(please tick appropriate box)

- Team Manager of the following country: _____
- Name of the Team Manager: _____
- Team (please name country) : _____
- Individual person (name) : _____
- Other (please specify) : _____

Appeal Fee

- 50 USD

This appeal is against: _____

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known): _____

Signature: _____ Name in printing: _____

Article 3.13.3.1:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressed in writing and lodged with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever applies. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.

Article 3.13.8:

Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organisers before the beginning of the next stage of the competition or before the awarding of prizes.

Article 3.13.4:

Amount paid is reviewed and determined by the World Archery Executive Board on an annual basis.

Received on: ____/____/____ Time: _____

by Chairperson of the Tournament Judge Commission

Signature: _____ Name in printing: _____